



Agenda Item # 4.1

The City Council adopted Resolution No. 2021-067, finding a proclaimed state of emergency exists in the jurisdiction of the City related to the COVID-19 virus pandemic and that conditions of that emergency pose a threat to meeting attendees' health and safety such that City legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the City (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The City is not required to provide a location to attend in-person. The City is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business. The public may participate and provide public comment via: Zoom Meeting.

One Tap Mobile: +16699006833,,81498166837# US (San Jose)

Dial by your location: +13462487799,,81498166837# US (Houston)

Meeting ID: 814 9816 6837

Weblink:

<https://us06web.zoom.us/j/81498166837>

RIO VISTA GENERAL PLAN WORKING GROUP (GPWG)

**EDWIN OKAMURA
WALT STANISH
TOM DONNELLY
EMMETTE KEITH HOLTSLANDER
LISA HECHTMAN
MARYELLEN LAMOTHE
ARTHUR DARDEN**

**JUDITH ADAMSON (ALTERNATE)
RICK DOLK (ALTERNATE)
LISA DUKE (AT-LARGE ALTERNATE)**

REGULAR MEETING—BY TELECONFERENCE

**MINUTES
THURSDAY, JANUARY 6, 2022**

5:00 P.M. – REGULAR MEETING

**CITY HALL COUNCIL CHAMBERS
ONE MAIN STREET
RIO VISTA, CALIFORNIA 94571**

1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Chairman Stanish started the meeting at 5:00 p.m.

PRESENT: Edwin Okamura, Walt Stanish, Lisa Hechtman, Maryellen Lamothe, Arthur Darden, Judith Adamson, Lisa Duke, Tom Donnelly and Emmette Holtslander

ABSENT: Rick Dolk

The agenda was approved with the addition of the following items:
Approval of Minutes and Selection of Vice Chair.

The minutes of the December 9, 2021 General Plan Working Group were approved.

Following the first meeting of the GPWG it was determined the position of Vice Chair should be held by a regular member of the GPWG. GPWG member Lisa Hechtman was nominated and approved unanimously to serve as the GPWG Vice Chair.

2. PUBLIC COMMENT – See instructions on Page 1

Public comment was not received.

3. DISCLOSURE OF EX PARTE COMMUNICATIONS

Members should disclose any communications they have had on the agenda items at this time.

No disclosures were made.

4. DISCUSSION

4.1 Community Outreach Efforts (ask for input), a) Discuss Community Participation Plan, b) MindMixer Project Website, c) Website Survey Questions, d) Updated Project Logo / Branding Options, and e) Project Fact Sheet

Staff provided a presentation that addressed specific questions of the GPWG and reviewed the General Plan Community Outreach Efforts, the Community Participation Plan, the General Plan MindMixer Project Website, proposed Website Survey Questions, General Plan Project Logo and the General Plan Project Fact Sheet. Discussion and comments included:

GPWG Questions from December 9, 2022:

Question: To what extent do members of the General Plan Working Group (GPWG) need to report on ex parte communications?

Response: The Working Group is not a decision-making body and the general plan approvals are legislative. There are no parties involved to implicate due process rights, and thus, ex parte communications are not required to be disclosed.

Question: To what extent are notes are personal notes of the GPWG taken during meetings of the GPWG discoverable?

Response: All notes are all considered public records and subject to the California Public Records Act.

Question: Can the position of the Vice Chair be held by a member of the GPWG that is serving as an alternate.

Response: A regular member of the GPWG should be identified to serve as Vice Chair.

Location and Format for Community Meetings.

Staff described options for conducting meetings in community locations away from City Hall and the typical format of such meetings. Staff proposes meetings that will either involve multiple “stations,” each of which addressing a key aspect of the plan or a process of small group exercises. These formats have the benefit of personal and detailed input from individual community members but are not well suited to video recording.

General Comments on Staff’s Presentation.

Suggested an educational piece be provided to the community. Discuss why the general plan important and why is an individual’s participation in the general plan update is important.

Measures of effectiveness are important in the ultimate general plan policies and programs. We should also have measures of effectiveness for the GP update process (e.g. gaining input from residents, adhering to the project schedule, etc.).

Reach out to and inform all active community groups and stakeholders regarding the GP process. Such groups include, but may not be limited to: RioVision, Soroptimists, Rio Vista Foundation, American Legion, Rotary, Lions, Moose Lodge, Chamber of Commerce, VFW, Rio Vista Care, Rio Vista Food Pantry, River Delta Unified School District, Delta Transit, Coast Guard, Airport Advisory Committee, City Commissions and Advisory Board, and Solano County Sheriff.

General Plan Logo/Banner. Reviewed and approved updated logo/banner. Add Blue frame to the Banner.

Typo corrections to survey questions and the project fact sheet were noted.

5. ACTION ITEMS

5.1 None

6. INFORMATION ITEMS

None

7. ADJOURNMENT

Chairman Stanish adjourned the meeting at 6:15 p.m.

Krystine Ball

Krystine Ball, General Plan Working Group Clerk