



## Agenda Item # 4.1

The City Council adopted Resolution No. 2021-067, finding a proclaimed state of emergency exists in the jurisdiction of the City related to the COVID-19 virus pandemic and that conditions of that emergency pose a threat to meeting attendees' health and safety such that City legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the City (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The City is not required to provide a location to attend in-person. The City is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the City's legislative bodies conduct their business. The public may participate and provide public comment via: Zoom Meeting.

One Tap Mobile: +16699006833,,81498166837# US (San Jose)

Dial by your location: +13462487799,,81498166837# US (Houston)

Meeting ID: 814 9816 6837

Weblink:

<https://us06web.zoom.us/j/81498166837>

**RIO VISTA GENERAL PLAN WORKING GROUP**

**EDWIN OKAMURA  
WALT STANISH  
TOM DONNELLY  
EMMETTE KEITH HOLTSLANDER  
LISA HECHTMAN  
MARYELLEN LAMOTHE  
ARTHUR DARDEN**

**REGULAR MEETING—BY TELECONFERENCE**

**MINUTES**

**THURSDAY, DECEMBER 9, 2021**

**5:00 P.M. – REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
ONE MAIN STREET  
RIO VISTA, CALIFORNIA 94571**

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**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

Paul Junker started the meeting at 5:03 p.m.

**PRESENT:** Edwin Okamura, Walt Stanish, Lisa Hechtman, Maryellen Lamothe, Arthur Darden, Rick Dolk, Judith Adamson, Lisa Duke

**ABSENT:** Tom Donnelly, Emmette Holtslander

Tom Donnelly joined the meeting at 5:06 p.m.

**2. PUBLIC COMMENT – See instructions on Page 1**

Public comment was not received.

**3. DISCLOSURE OF EX PARTE COMMUNICATIONS**

Members should disclose any communications they have had on the agenda items at this time.

No disclosures were made.

## **4. DISCUSSION**

### **4.1 Introduction of the General Plan Working Group**

Each member gave a brief introduction about themselves.

### **4.2 General Plan Update Overview**

Paul provided information on role, responsibilities, meeting protocols, how to raise hand in Zoom.

Paul explained the voting protocol of primary and alternate members.

Paul provided an overview of community workshops.

### **4.3 Rio Vista General Plan Update Scope, Key Milestones, Timeline, etc.**

Walt Stanish will serve as the Chair. Rick Dolk will serve as the Vice Chair.

Nick provided an overview of what is a General Plan.

Paul went over the project scope and timeline.

### **4.4 Community Outreach Efforts (ask for input), a) discuss Community Participation Plan, b) Project Fact Sheet, c) Project logo/branding options, d) MindMixer site example**

Nick provided an overview on community outreach.

Okamura questioned how the Brown Act ties into the group meeting and discussions that may fall under ex parte communications.

Paul will contact the City Attorney for answers.

Lisa Hechtman questioned if her notes will fall under discovery if requested under the Public Request Act (PRA).

Paul will refer the question to the City Attorney.

The group has decided to use Logo A with the possibility of adding a tractor or windmill.

Nick provided an overview on the draft survey questions.

Alternate members names will now be included in the agenda.

**5. ACTION ITEMS**

**5.1 Schedule for Future Meetings – Bring your calendars to review future dates.**

Regular meetings will be held the first Thursday of every month. Next meeting is January 6, 2021.

**6. INFORMATION ITEMS**

None

**7. ADJOURNMENT**

Paul adjourned the meeting at 6:37 p.m.

*Krystine Ball*

For Michael Buera, Deputy City Clerk